Alcohol and Substance Abuse Program



January 22, 2024

ADDENDUM TO FEE SCHEDULE

This addendum is to ensure awareness of fees for services that they may be charged. Therapists and case managers work by scheduled appointment and are compensated for services provided.

CANCELLATIONS OF LESS THAN 24 HOURS/NO-SHOW

Please be aware that demand for mental health services is high and if you are not able to keep your appointment, another client would benefit from this slot. Self-pay and private insurance clients will be charged a fee of \$25.00 for any appointment cancelled in less than 24 hours and for no-shows. Fees are to be paid prior to next appointment. Medicaid prohibits charging a no-show fee. On the 2nd occurrence of last-minute cancellation or no-show, clients may be referred to another agency that can better accommodate their scheduling needs.

EXTENDED SESSIONS

Private insurance limits clients to one hour of therapy per day. Sessions are 52-59 minutes. Time beyond 60 minutes will be billed to the client at \$130.00 per hour, prorated in 10-minute increments. Self-pay and Medicaid clients can access extended time if the clinician's schedule allows.

COMMUNICATION OUTSIDE OF SCHEDULED APPOINTMENTS

Reviewing and responding to text messages, emails or voice mails that are not for the purpose of scheduling appointments will be billed at \$130.00 per hour, prorated in 5-minute increments. A minimum of 5 minutes will be charged for all communications outside of scheduled appointments.

COURT-RELATED SERVICES

Estimated fees for court appearances must be received 72 hours prior to the scheduled hearing. A subpoena compelling testimony must be received. The party issuing the subpoena or requesting a report will be responsible for fees. These services are not covered by insurance. Court-related fees are as follows:

Court preparation	\$150/hour
Court testimony-in person	\$250/hour (travel and wait times to be included)
Court testimony-telephonic	\$150/hour (wait time to be included)
Court reports	\$150/hour
Client	: Signature and Date:

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We appreciate the opportunity to serve you!!

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